

About Kinematics:

Kinematics is the world's largest designer and manufacturer of slew drives and bearings for a host of industries, with a primary focus on the renewable power industry. KMI actuators provide motion to most of the world's solar trackers and the company is at the forefront of actuation technology in this fast-growing industry. Kinematics was founded in 1995, has 350 employees globally, is headquartered in Phoenix, AZ, with sales offices in North America, Europe, and manufacturing operations in Jiangyin, China and Nogales, Mexico.

Job Title: Configuration Management Analyst

Reporting to: Vice President – Product Development

Position Location: Phoenix, AZ

Position Description:

We are seeking an experienced Configuration Management (CM) Analyst to support our growing company in Phoenix, AZ. As a CM analyst, you will work with managers, engineers, salespeople, and others to support management of new production introductions and changes to existing products, ensuring accuracy and completeness of drawings, schematics, and/or documentation. The ideal candidate will be able to interpret and apply policies, processes, procedures, and technical data standards and maintain awareness for continuous improvement opportunities.

Kinematics is a growing company, particularly the Phoenix headquarters. Everyone has a measurable impact on the Company's success, wears multiple hats, and is accountable for their performance. We do things quickly, with close teamwork, open communication, and have fun doing it!

Requirements:

- 2+ years of experience in Configuration Management or similar technical discipline
- Demonstrate knowledge of part categories, drawing types, change orders, and document control processes
- Proficient in reading engineering drawings, GD&T, and other technical documentation
- Ability to develop configuration and data management documentation based on program requirements
- Ability to facilitate product or process changes through approval process and communicate to appropriate stakeholders
- Analyze proposed changes in design or process to understand the impact on the overall product or system
- Ability to read and apply policies and procedures
- Experience applying standards to drawings, schematics, etc.
- Excellent organizational and communication skills

- Occasional travel (international and domestic)

Preferences

- Experience with ERP systems (SAP B1 preferred)
- Experience with management of BOMs and item revisions through the enterprise including customer orders, operations, and supply chain
- Experience in global product manufacturing
- Familiarity with ISO and other relevant standards
- Advanced knowledge/experience with change management and application of best practices
- Advanced MS Excel and Data Mining a plus
- Experience working with different functional areas across program teams
- Experience reading and understanding a statement of work
- Bachelor's Degree in a technical field

Contact Kinematics:

Interested candidates should email their resume to torque@kinematicsmfg.com with the job title ("CM Analyst") in the subject line. Thank you for your interest!